

Policy Information

Series 1000 - By-Laws

Organizational Meeting

Policy # 1449, 4.4.9

POLICY

1995 1449

By-Laws

SUBJECT: ORGANIZATIONAL MEETING

The Board shall hold its annual organization meeting at any time during the first fifteen (15) days of July.

The agenda shall include:

- a. Oath of Office for Newly Elected (or Re-Elected Members);
- b. Elections/Oaths of Office:
 1. President;
 2. Vice-President;
- c. Appointments/Oaths of Office:
 1. Board Clerks;
 2. Treasurers;
 3. Internal Claims Auditor;
 4. Board Attorney;
 5. Board Physician;
 6. District Auditor;
 7. Student Activities Fund Officers;
 8. Standing Committees;
 9. Records Management Officer;
 10. Purchasing Agent;
 11. Safety Officer;
 12. Title IX Compliance Officer;
 13. Records Access Officer;
 14. Records Custodian.
- d. Designation of Official Depository of District Funds;
- e. Petty Cash Funds;
- f. Designation of Official Newspapers;
- g. Certification of Payrolls;
- h. Establishment of Meeting Calendar and Location of Meetings;
- i. Readoption of Board Policies;

j. Conference Attendance Resolution;

k. Establishment of Mileage Rates.

Public Officers Law, Article 7

Board Approved

2/2/94

7/18/95

Adoption Date: 2/2/1994, Revised: 7/18/1995
1000 - By-Laws
